



Ministry of Industry, Commerce & Supplies  
Office of the Company Registrar  
Tripureshwor, Kathmandu

## REQUEST FOR EXPRESSION OF INTEREST

**First Publication Date: 20-07-2020**

**Title of Consulting Service: CS/OCR-01/2077/2078**

**Name of Project:** OCR INFORMATION SYSTEMS MAINTENANCE & SUPPORT and DATA CENTERS & HELP DESK OPERATION

1. Government of Nepal (GON) has allocated fund toward the cost of OCR INFORMATION SYSTEMS MAINTENANCE & SUPPORT and DATA CENTERS & HELP DESK OPERATION and intend to apply portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service
2. The Office of the Company Registrar now invites Expression of Interest (EOI) from eligible consulting firms ("consultant") to provide the following consulting services: Office of the Company Registrar (OCR) invites Expression of Interest (EOI) for the OCR INFORMATION SYSTEMS MAINTENANCE & SUPPORT and DATA CENTERS & HELP DESK OPERATION at OCR. The budget for this has been allocated by the Government of Nepal.  
The main objective of this assignment is to contract the services of a qualified consulting company/firm to support and maintain OCR INFORMATION SYSTEMS MAINTENANCE & SUPPORT and DATA CENTERS & HELP DESK OPERATION for the OCR by achieving the tasks as outlined in the TOR.
3. Interested eligible consultants may obtain further information about EOI contact at the address Office of the Company Registrar, Tripureshwor, Kathmandu Nepal during office hours on or before 03-08-2020 or visit e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) or visit the client's website [www.ocr.gov.np](http://www.ocr.gov.np)  
Tel. No. 4248276, 4261821
4. Consultants may associate with other consultants to enhance their qualifications.
5. Expressions of interest shall be delivered online through e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) N/A on or before 03-08-2020 12:00
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. EOI will be assessed based on Qualification 40.0 %, Experience 50.0 %, and Capacity 10.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.

  
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